

Cayce Historical Museum Complex Commission Meeting – May 6, 2014

Members present: Mary Sharpe, Marion Hutson, Cyndy Peake, Archie Moore, Ann Diamond, AG Dantzler, Lynn Summer, and Alice Brooks Executive Director: Leo Redmond

Absent: Scott Morgan

- Commission Chairperson Mary Sharpe called the meeting to order.
- Commissioner Dantzler offered the invocation.
- Commissioner Summer moved that the minutes from the April 30, 2014 special meeting be approved. Commissioner Moore seconded and the motion passed unanimously.
- Chairman Sharpe called on Director Redmond for his report as it pertains to time-sensitive issues for the City's 100th Anniversary Celebration in September:
 - Redmond presented the printer rendering of the artwork for the 100th Anniversary Commemorative coin. The artwork was approved unanimously at the April 30 meeting.
 - Redmond again outlined the first weekend in September events as tentatively planned:
 - Friday evening, September 5th – The City is planning a festival on the grounds of the Guignard Brick works (home of the future Cayce City Hall) with music by local favorite "Tokyo Joe," food vendors, etc,
 - The Special Events Committee is planning a 5-K run for Saturday morning, September 6th. This fun run will proceed through the City of Cayce and end at the Historic Speedway.
 - Sunday, September 7th, the official anniversary of the City's incorporation, will culminate with the Museum's time capsule celebration and event.
 - Commissioners agreed on the time of 2 – 5 pm on Museum grounds
 - Commissioner Hutson has secured several popular entertainment acts as well as historical representations
 - Commissioner Summer was asked to secure the Brookland-Cayce ROTC Color Guard and one of the B-C Bands (the entire marching band may not be available, but the smaller combos are very popular as well)
 - Local politicians and officials will be invited to attend and make remarks
 - Commissioner Hutson is in charge of entertainment and is pursuing several popular acts
 - Living history installations will be on the grounds and should be of special interest for educational purposes
 - The time capsule buried 25 years ago will be unearthed. *Commissioners directed Redmond to dig this up prior to the official event* (and re-buried in a shallow mound) so that the event will proceed smoothly.

- A second time capsule will be buried at this time – to be unearthed in another 25 years. **Deadline for new time capsule items to be delivered to the Museum: Friday, August 15, 2014.**
- Food and other refreshments will be available – particularly bottled water with the 100th year seal as advertising
 - Commissioners, satisfied with September 7th events in planning, directed Redmond to begin advertising as necessary.
 - The City's advertising agency will be assisting with the "Cayce 1st Hundred Years" booklet. Photo and content deadline is mid-May. Several Commissioners submitted photos and stories for inclusion. **Commissioners directed Redmond to keep originals of these items for future Museum use.**
 - Commissioners agreed to meet during the summer rather than observe our customary break because much work still needs to be completed for the September events.
- There being no further business, Commissioner Summer moved that the meeting be adjourned and Commissioner Moore seconded. The motion carried unanimously. The next meeting of the Museum Commission is tentatively set for Tuesday, June 3, 2014, pending Chairman Sharpe's instructions.

Respectfully submitted,

Alice Brooks
Secretary, Board of Commissioners

CC: Museum Commission Chair Mary Love Sharpe and Museum Complex Commissioners
Leo Redmond, Museum Complex Director
City of Cayce Mayor and City Council Members
City of Cayce Manager and other officials as required